

Reference No.

MG2i/01/2026

**REQUEST FOR QUOTATIONS IN RELATION TO THE
SUPPLY AND DELIVERY OF VENDING MACHINES AT
MCAST CAMPUSES (PAOLA, MOSTA, LUQA & GOZO)
UTILISING A PAY-PER-USE BUSINESS MODEL**

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Deadline for submission of Proposals: 24 July 2026 at 10:00am

MCAST Gateway to Industry Ltd.

ICT Building, Level -1, Corradino Hill, Paola PLA 9032, Malta

Tel: +356 2398 7971 | Email: mg2ifinance@mcast.edu.mt

Co. Reg. no. C44952 (registered in Malta) | VAT no. 19251728

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SECTION 1 – INSTRUCTIONS TO INTERESTED SUPPLIERS

1.0 General Instructions and provisions

The subject of this Request for Quotations (RFQ) is for the supply and delivery of vending machines on MCAST Campuses at Paola, Mosta, Luqa and Gozo, utilising a pay-per-use business model for MG2i.

MCAST Gateway to Industry Ltd. (hereinafter referred to as 'MG2i') wishes to engage an economic operator to supply and deliver the vending machines.

MG2i is thus inviting prospective Bidders (hereinafter referred to as the 'Bidders', 'Service Providers' or 'Participants') to participate in this request for quotations (RFQ).

This proposal shall cover three (3) years with an option to renew for another year from the date of the last signature of the Contract or as agreed between both parties, unless otherwise terminated earlier by MG2i, if the economic operator is found to be in breach of Contract.

This procedure will be regulated by the terms and conditions stipulated in this dossier, MCAST/MG2i standing regulations and the applicable laws of Malta.

All proposals, communication and documentation shall be submitted in the English language.

Bids shall be in English and in indelible ink and shall be signed by a person duly authorised to sign on behalf of the Bidder. All pages of the bid shall be signed or initialled by the person signing the bid.

Two identical copies are to be submitted, one marked "ORIGINAL" and the other "COPY", individually sealed and then placed in a single envelope.

Each proposal shall be submitted in a sealed envelope clearly marked "*REQUEST FOR QUOTATIONS IN RELATION TO THE SUPPLY AND DELIVERY OF VENDING MACHINES AT MCAST CAMPUSES (PAOLA, MOSTA, LUQA & GOZO) UTILISING A PAY-PER-USE BUSINESS MODEL*" – Reference No. MG2i/01/2026 and must be deposited, during office hours, no later than the date and time indicated in Clause 2 - Timetable, in the tender box situated at:

**MCAST Gateway to Industry Ltd.
MCAST Main Campus, ICT Building, Level -1,
Corradino Hill
Paola PLA9032**

Late proposals will be rejected.

MG2i reserves the right, at its full discretion, to reject any or all proposals, and any submission by an Interested Party shall in no way commit or otherwise be considered binding in any manner whatsoever.

Any queries are to be submitted to mg2ifinance@mcast.edu.mt within the stipulated period. Replies will be uploaded online as clarifications.

2.0 Timetable

	Date	Time (Local Time – Malta)
Deadline for requests for additional information by MG2i	10 July 2026	10.00am
Last date on which additional information can be issued by MG2i	17 July 2026	noon
Deadline for submission of proposals	24 July 2026	10.00am
Offers' opening session	24 July 2026	noon

3.0 Financing

The Contractor awarded this call shall finance this Contract and no costs whatsoever shall be borne by MG2i.

4.0 Selection and Award Requirements

The following information must be submitted within the indicated deadline otherwise, the submission will not be accepted:

A. Administrative

- i. Declaration of agreement to Terms of Reference and Contractual Obligations (Template in Annex A)
- ii. A profile of the Interested Party, demonstrating its range of business activities
- iii. Details (formal name, legal nature and contact details) of the Interested Party, including details of all participants if a joint response is being submitted and details of the legal entity which would enter into the agreement with MG2i, in the eventuality of a successful proposal
- iv. Identification of the individual who is authorised to represent the Interested Party pursuant to this call, together with written evidence of the said authority to submit proposals, negotiate and execute any agreement on behalf of the Interested Party
- v. Audited financial statements for the last two (2) financial years

B. Financial Offer

- i. A list of items being offered per vending machine and their selling price excl. VAT (Template in Annex B). A 5% commission on turnover from the vending machine activity payable to MG2i shall be included in the selling price. List of items on sale to include the following:
 - a. hot and cold beverages
 - b. snacks including a variety of healthy options
- ii. A financial offer calculated on the basis of Delivery Duty Paid (DDP) (template in Annex C) consisting of a pay-per-use model for each vending machine of at least €90/month/vending machine.

5.0 Criteria for Award

This call shall be awarded to the bidder submitting the highest financial offer consisting of a pay-per-use model for each vending machine of at least €100/month/vending machine, satisfying the administrative criteria.

6.0 Period of Validity of Offers

Offers must remain valid for a period of 90 days after the deadline for submission of this RFQ.

7.0 Notification of Award, Contract Clarifications

Prior to the expiration of the period of validity of the RFQ, MG2i will notify the successful bidder in writing, that their proposal has been accepted.

Unsuccessful bidders shall be notified that their proposal was not successful.

8.0 Contract Signing and Performance Guarantee

The preferred bidder shall, within fifteen (15) calendar days of receipt of the Agreement, sign and date the Agreement and return it together with the original Performance Guarantee. If the preferred bidder fails to submit the required documentation by the indicated deadline, MG2i may consider the proposal as withdrawn.

Only the signed Agreement will constitute an official commitment on the part of MG2i, and the Contractor may not start any economic activity until the agreement has been signed by all parties.

9.0 Fee and currencies

Before submitting their offer, bidders are to ensure its correctness and completeness and to have taken account of all that is required for the full and proper performance of the Contract, and to have taken into consideration all costs.

The currency of this RFQ is the Euro (€). **Offers are to be submitted up to two (2) decimal points.**

10.0 Ethics Clauses

Any attempt by a bidder to obtain confidential information, enter into unlawful agreements with competitors or influence the outcome of this process will result in the rejection of their proposal and may result in administrative penalties.

When submitting the proposal, the bidder is automatically declaring no potential conflict of interest with other proponents or parties involved in the project.

Economic Operators shall refrain from any relationship likely to compromise their independence or that of their staff. If the prospective bidder ceases to be independent, MG2i may, regardless of injury, exclude the economic operator without further notice and without the economic operator having any claim to compensation.

11.0 Data Protection

Any personal data submitted in the framework of this procedure and/or subsequently included in the Contract shall be processed pursuant to the Data Protection Act (2001). It shall be processed solely for the purposes of the performance, management and follow-up of the concession procedure and/or subsequent Contract by MG2i without prejudice to possible transmission to the bodies charged with a monitoring or inspection task in conformity with National and/or Community law.

All parties shall adhere to the provisions of the Data Protection Act (Chapter 586 of the Laws of Malta) (and subsidiary legislation). Economic Operators are bound not to disclose any information obtained through this RFQ to third parties without the explicit permission of MG2i or as may be required for the proper performance of the Contract. Furthermore, all data is to be made available to MG2i in electronic form at the request of MG2i at any time throughout the Period of Execution.

12.0 Gender Equality

In carrying out his/her obligation in pursuance of this Contract, the Economic Operator shall ensure the application of the principle of gender equality and shall thus 'inter alia' refrain from discriminating on the grounds of gender, marital status or family responsibilities. In this document, words importing one gender shall also include the other gender.

13.0 No Canvassing and No Collusion

Any Economic Operator who directly canvasses any member or official of MG2i in connection with the Project shall be disqualified.

SECTION 2: CONTRACTUAL OBLIGATIONS

1.0 Notices and Written Communications

1.1 Following the award of Contract, communication shall be made with:

MCAST Gateway to Industry Ltd (MG2i)
Level -1, ICT Building,
MCAST Main Campus
Corradino Hill
Paola, PLA 9032
Email: MG2iFinance@mcast.edu.mt

1.2 E-mail correspondence is to be considered as valid and official.

2.0 Performance Guarantee

2.1 The Contractor shall deliver a performance guarantee (the "Performance Guarantee") to MG2i, simultaneously with the signed Contract.

2.2 The Performance Guarantee must be issued by a local Maltese Bank or a Financial Institution licensed by a recognized Financial Regulator in the country where the company is located, with a long-term credit rating no worse than BBB+ (as determined by Fitch Rating Inc.), or equivalent, and who assumes responsibility for claims and payments to the amount as stated above. The Performance Guarantee must be drawn up in the name of MG2i.

2.3 The Performance Guarantee shall be of €35,000 and is to remain valid throughout the duration of the Contract.

2.4 Subject to no claims being made by MG2i, the Performance Guarantee shall be released within thirty (30) days of termination of Agreement.

3.0 Execution and Duration of the Contract

3.1 The performance of the Contract shall commence on the date of last signature of Contract.

3.2 The agreement period shall be 3 (three) years with an option to renew for another year from date of last signature of Contract, unless otherwise terminated earlier by MG2i if the Contractor is found to be in breach of Contract or upon mutual agreement.

3.3 The Contractor shall be bound by a notice period of fifteen (15) calendar days for the mobilisation of a minimum of 20 vending machines and to bring them into normal operational status on site. The rest of the vending machines shall become operational on site within 3 months from the date of last signature of Contract.

3.4 Once the Contract expires or is terminated, the Contractor, shall have one week to vacate the premises from all equipment and stock supplied under Contract.

4.0 Sub-Contracting

4.1 Sub-Contracting shall not be allowed.

5.0 Health and Safety

- 5.1 The Contractor shall be responsible to ensure that the vending machines are kept in a good state of repair and all Occupational Health & Safety Regulations are observed throughout the period of execution of the Contract.
- 5.2 The Contractor shall be bound to conform with the Occupational Health and Safety Authority Act 2000 (Cap 424 of the Laws of Malta) and to all regulations/legal notices that form part of the Act; as well as any other national and European Union legislation, regulations, standards and/or codes of practices in effect during the execution of the Contract.
- 5.3 The Contractor shall provide all health and safety related equipment as required by the Maltese legislation, good practice and as may be required by MG2i.
- 5.4 The Contractor shall allocate all the necessary resources to safeguard the health and safety of operatives and of any persons who may be affected by the Contractor's activities. The Contractor shall undertake to perform all necessary risk assessments, Health and Safety procedures and maintain all relevant supporting records as required by Maltese legislation, good practice and as may be required by MG2i. MG2i reserves the right to carry out inspections in this respect. Any non-compliance may result in a breach of Contract.

6.0 Staff, Licenses and Taxes

- 6.1 The employment of staff shall be the sole responsibility of the Contractor, who shall ensure compliance with employment regulations and the relevant national insurance legislation.
- 6.2 The Contractor shall obtain and renew any licenses required by law for the economic activity under scope. Payments for these licences shall be borne by the Contractor. VAT and any relevant taxes due for the operation under scope will be the sole responsibility of the Contractor.

7.0 Signage, advertisement and promotion

- 7.1 The Contractor shall not put up any advertising signs on the exterior walls of the facilities unless authorized in writing by MG2i. The Contractor shall refrain from displaying any advertising material, which is not consistent with a National Vocational Educational Institution or otherwise is not in line with the MG2i's/MCAST's objectives and functions.
- 7.2 Particular attention is drawn to the Contractor concerning the display of advertising material. No such material can be displayed without obtaining the prior written approval of MG2i. This approval may be given subject to the conditions MG2i may deem fit in its sole and absolute discretion. Approval may require payment and once given may be withdrawn at any time at MG2i's sole and absolute discretion.

8.0 Right of access and inspections

- 8.1 With a view to carrying out inspections and random verifications, the Contractor shall, at all times and in the presence of a Contractor's representative, allow MG2i or its representative the right of access to the vending machines and their products.
- 8.2 Representatives from the VAT Department and other regulatory bodies including the Environmental Health Directorate shall be authorised to visit the Contractor's premises, where products are stored to ensure compliance with the respective legislative requirements.

9.0 Breach of Contract and Termination

- 9.1 Failure to respect any of the obligations mentioned in this agreement within 30 days from the date of notification, shall constitute a material breach of this Contract.
- 9.2 In case of material breach of Contract, MG2i may, either withdraw the Performance Guarantee, in part or in full, and/or terminate the Contract.
- 9.3 Provided that prior to termination, MG2i shall first give written notice to the Contractor to remedy such breach within 30 days from receipt of such written notice.
- 9.4 In addition, MG2i may immediately terminate the Contract after giving seven (7) days' notice in any of the following cases:
 - i. The Contractor becomes bankrupt or is being wound up, is having its affairs administered by the courts, has entered into an arrangement with creditors, has suspended business activities, is the subject of proceedings concerning those matters, or is in any analogous situation arising from a similar procedure provided for in national legislation or regulations
 - ii. The Contractor has been convicted of an offence concerning its professional conduct by a judgment which has the force of res judicata
 - iii. The Contractor has been guilty of grave professional misconduct proven by any means
 - iv. The Contractor has been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity
 - v. Any organisational modification occurs involving a change in the legal personality, nature or control of the Contractor, unless such modification is recorded in an addendum to the Contract
 - vi. Any other legal disability hindering performance of the Contract occurs
 - vii. The Contractor fails to provide the required insurances, or the person providing the insurances is not able to abide by its commitments
 - viii. The Contractor fails to submit any bank guarantee or any other document required under Contract
 - ix. Failure to pay the fees without valid reason within 30 days from the date on which they become due.
- 9.5 MG2i or its delegated representative may, following termination on the basis of this article, complete the services itself, or involve a third party, at the Contractor's expense.

- 9.6 Without prejudice to other instances in these conditions where termination can take place, MG2i can terminate the Contract for convenience at any time by giving the Contractor three (3) months notice in writing. MG2i may, following termination on the basis of this condition, complete the services either itself or else by a separate procurement process.
- 9.7 MG2i shall, as soon as is possible after termination, confirm the amount due to the Contractor and affect payment by the deadline for payments.
- 9.8 On termination of Contract, the Contractor shall not be entitled to claim compensation for any loss or injury suffered.

10.0 Key Performance Indicators

- 10.1 MG2i shall monitor the following incidents, which shall be considered as Key Performance Indicators and penalties will be imposed on the Contractor if such occurrences take place.
- 10.2 Payment of penalties due shall be made within fifteen (15) days from receipt of claim issued by MG2i. Claims shall be accompanied by a report showing details of the shortcomings. Persistent incidents and failure to pay any penalties imposed shall be considered as a serious breach of Contract and may result in the withdrawal of the Performance Guarantee, or part thereof or termination of Contract.
- 10.3 The execution of the Contract shall be monitored and evaluated primarily on the following performance indicators:

Ser No.	Incident	Penalty
1	Failure to maintain insurance policies and the performance guarantee	€100/day
2	Failure to meet any of the other obligations under the Contract including administrative penalties	€50/day
3	Failure to rectify any shortcomings indicated by MG2i within 24 hours of notification	€25/day

- 10.4 MG2i acknowledges that customers have certain basic rights and expects these to be recognized by the Contractor. Failure to meet these basic requirements and obligations will result in an administrative penalty.

11.0 Payments

- 11.1 Payments shall be based on a pay-per-use model for each vending machine plus the 5% commission on turnover from every vending machine activity. Payments shall be made to MG2i.
- 11.2 The Contractor binds to pay the fees and commission payable on a monthly basis. The machines must provide MG2i with the necessary software for the collection of statistics or alternatively provide monthly statistic printout from the machine itself for reconciliation purposes. The pay per use fee shall be paid to MG2i covering the sales for each month, throughout the duration/performance of the Contract.

11.3 MG2i reserves the right to increase or decrease the number of vending machines according to its exigencies. This information shall be communicated by MG2i and the Contractor shall carry out such instructions within 5 working days or as otherwise agreed. The payments due will increase or decrease proportionately and in line with the financial offer.

11.4 If payments are not made within 30 calendar days from when they are due, late payment interest shall become payable from the day following the date due.

11.5 For the purpose of this clause, the late payment interest shall be the reference rate in force on the first calendar day of the half year, during which interest becomes due, plus eight percent (+8%). The 'reference rate' means the central intervention rate established by the Governor of the Central Bank of Malta in force on the first calendar day of the year during which interest becomes due. The reference rate in force on the first calendar day of the half year during which interest becomes due shall apply for the following six months.

11.6 Payments shall be made by the Contractor, by way of a Bank transfer into the bank account notified by MG2i. Details of payment are to be clearly included with each payment.

12.0 Extension of Contract

12.1 MG2i may extend the validity of the Contract for another year at the same rates and with the same conditions of the original Contract following mutual agreement between both parties.

13.0 Settlement of Disputes

13.1 If no direct settlement is reached within 120 days of the start of dispute settlement, each Party may seek:

- a. either a ruling from a national court, or
- b. an arbitration ruling, if both parties are in agreement on this being the way forward.

14.0 Insurance and Indemnity

14.1 The vending machines shall be insured. MG2i shall not be retained liable for any damages done on the machines by third parties. The onus of any insurance requirements shall lie on the Contractor during implementation of the Contract. A third party liability insurance is also to be provided.

14.2 The Contractor shall fully indemnify and hold MG2i and MCAST harmless against all and any claims at any time arising from the execution of this Contract. In the event of any claims being made against MG2i and/or MCAST, the Contractor, at his own expense shall conduct any litigation that may arise therefrom and/or any conduct, at his own expense, negotiations for settlements.

14.3 A copy of the above-mentioned policies is to be presented to MG2i within one (1) month from last signature of Contract.

14.4 If the Contractor fails to submit the valid insurance policies as mentioned within the time stipulated in this clause, then the Contract shall be terminated.

14.5 MG2i will not be held liable to, and will not be held responsible for, any damage/loss/theft that the Contractor may have suffered during the execution of the Contract.

15.0 Force Majeure

15.1 Neither party shall be considered in breach of its obligations under the Contract if the performance of such obligations is prevented by any circumstance of force majeure which arise after the date of last signature of Contract.

15.2 The term "force majeure", as used herein shall mean acts of God, strikes, lock-outs or other industrial disturbances, acts of the public enemy, wars, whether declared or not, blockades, insurrection, riots, epidemics, landslides, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions, and any other similar unforeseeable events, beyond the control of either party and which by the exercise of due diligence neither party is able to overcome.

15.3 A party affected by an event of force majeure shall take all reasonable measures to remove such party's inability to fulfil its obligations hereunder with a minimum of delay.

15.4 The Contractor shall not be liable for damages or termination by default if, and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of force majeure. MG2I shall similarly not be liable for failure to perform its obligations as the result of force majeure.

15.5 If either party considers that any circumstances of force majeure have occurred and which may affect performance of its obligations it shall notify the other party immediately giving details of the nature, the probable duration and likely effect of the circumstances. Unless otherwise directed in writing by MG2i, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practicable and shall seek all reasonable alternative means for performance of its obligations, which are not prevented by the force majeure event.

15.6 If circumstances of force majeure have occurred and persist for a period of 180 days then, notwithstanding any extension of the period of execution that the Contractor may by reason thereof have been granted, either party shall be entitled to serve upon the other 30 days' notice to terminate the Contract. If at the expiry of the period of 30 days the situation of force majeure persists, the Contract shall be terminated and, in consequence thereof, the parties shall be released from further performance of the Contract.

16.0 Decease

16.1 If the Contractor is a natural person, the Contract shall be automatically terminated if that person dies. However, MG2I shall examine any proposal made by his heirs or beneficiaries if they have notified their wish to continue the Contract within 15 days of the date of decease. The decision of MG2I shall be notified to those concerned within 30 days of receipt of such a proposal.

16.2 Such persons shall be jointly and severally liable for the proper performance of the Contract to the same extent as the Contractor. Continuation of the Contract shall be subject to the rules relating to establishment of any guarantee provided for in the Contract.

SECTION 3 – TERMS OF REFERENCE

1.0 Scope

- 1.1 The subject of this call is the supply, delivery and commissioning of vending machines utilising a pay-per-use business model to cover all MCAST sites as follows:
 - MCAST Main Campus in Paola
 - MCAST Institute of Creative Arts in Mosta
 - MCAST Agribusiness in Luqa
 - MCAST Campus in Gozo
- 1.2 The vending machines shall be stocked with the following:
 - hot and cold beverages
 - snacks including a variety of healthy options
- 1.3 Such services shall be available to all students, the teaching and administrative staff of MCAST and other institutions on Campus.
- 1.4 Items on sale shall have the same price across all MCAST sites.

2.0 Background information

About MCAST

- 2.1 Established in 2001, the Malta College of Arts, Science and Technology is the country's leading vocational education and training institution. With six institutes in Malta and the Gozo Campus, MCAST offers 180 full-time and over 300 part-time vocational courses ranging from certificates to Master's degrees (MQF Level 1 to Level 8). Our students are prepared for careers spanning various sectors, skills and professional demands. The College's Programmes are flexible, relevant and responsive to the aspirations of our students and the needs of a constantly evolving industry.
- 2.2 In addition, MCAST also offers opportunities for adult learners, together with part-time courses, which serve as an additional learning platform for anyone wishing to upscale their educational capabilities.
- 2.3 The current student population and staff across the MCAST sites is currently as follows:
 - MCAST Main Campus Paola: 7,000 students and 1,000 lecturers and non-academic staff;
 - Institute of Creative Arts Mosta: 840 students and 100 lecturers and non-academic staff;
 - and
 - MCAST Gozo campus: 240 students and 42 lecturers and non-academic staff

About MG2i Ltd

- 2.4 As the commercial arm for MCAST, MG2i was conceived to support, enhance, and complement the College's operations.
- 2.5 MG2i, through MCAST, provides training on part-time basis giving thousands of people the opportunity to follow courses for leisure and to achieve various accredited qualifications at various levels. In response to the industry and public demand, part-time courses are periodically reviewed, and new courses are introduced to entice people to further training and learning including Master's courses.

- 2.6 Bespoke training programmes aimed at the local industry are an important pillar for MG2i.
- 2.7 MG2i has also invested in the implementation of an internationalisation strategy to promote MCAST accredited courses among third country nationals. This led to a series of partnership agreements with various education agents and educational institutions with whom MG2i is working with MCAST to design and deliver full-time, shorter-term qualifications tailor made for the needs of specific target groups.
- 2.8 MG2i is continuing with the process of reviewing its procedures and formalising better ties with MCAST. It is also looking out to expand its portfolio of offerings beyond training provision and is focusing also on other revenue generation streams such as renting of spaces and resources.

3.0 Equipment and other supplies under scope

- 3.1 The equipment necessary for the fulfilment of the Contract shall be provided by the Contractor at his expense. The Contractor shall undertake to maintain the equipment in a good state of repair and cleanliness at all times and at his expense.
- 3.2 The Contractor is responsible for all expenses related to the transportation, setting up and running of the vending machines. This shall include any costs related to the removal of the machines upon termination of Contract.
- 3.3 The Contractor is to cater and be responsible for the supply of water for vending machines which would require such supply of water.
- 3.4 Before vending machines are installed/fitted in place, the Contractor is required to supply MG2i with the technical specifications of each vending machine.
- 3.5 The vending machines shall remain the sole property of the Contractor.

4.0 List of products to be sold

- 4.1 The Contractor shall remain consistent with the list of products and their selling price as submitted in the RFQ.
- 4.2 The Contractor shall obtain the prior approval of MG2i if prices need to be changed, new products are to be introduced or products have to be discontinued.
- 4.3 The products and services provided by the Contractor shall complement and promote the learning environment of MCAST. Sale or promotion of tobacco, alcohol and energy drinks are prohibited.
- 4.4 The Contractor shall be obliged to keep himself informed and updated and that he will act in an upright manner according to the laws regulating food security, while abstaining from selling the type of food and drink that is prohibited by MCAST or MG2i.

4.5 The vending machines under scope shall include:

i. Cold beverage vending machines

Such vending machine should be supplied with a mix of popular products including but not limited to: water, still and sparkling; 100% pure fruit/vegetable juices; cold milk drinks etc

ii. Hot beverage vending machines

Such vending machine should be supplied with a mix of popular products including but not being limited to: any type of coffee such as cappuccino, black and white coffee, espresso etc; hot tea; hot chocolate; hot water etc

iii. Snack vending machines

Such vending machines should be supplied with a mix of popular products including but not limited to: fruit breads (low in fat and sugar); breakfast cereals and cereal bars low in fat and sugar, high in fibre etc. Selection should include offerings that are gluten free, low fat and sugar free

4.6 The vending machines shall be replenished at least twice (2) a week unless otherwise requested by MG2i. Dates and timings will be communicated and agreed with MG2i prior to signature of Contract. The Contractor is completely responsible for the replenishment operation.

4.7 MG2i reserves the right to choose what products are on sale. This will be done in accordance with patterns of purchase and/or seasonal demands.

4.8 The Contractor must ensure that every product or item on sale in the vending machine has the relevant price clearly visible on it or on the box displaying it for sale.

4.9 No expired products are to be sold. Products must be removed from the vending machine before they are expired.

5.0 Vending machine locations

5.1 The minimum number of vending machines required are as follows:

Location	Qty of cold beverage vending Machine	Qty of hot beverage vending Machine	Qty of snack vending Machine	Total
MCAST Main Campus Rahal Gdid	12	11	11	34
MCAST Campus Mosta	1	1	1	3
MCAST Luqa – CAAAS	1	1	1	3
MCAST Gozo	1	1	0	2
	15	14	13	42

5.2 The vending machines are to be placed across the various buildings of MCAST Campus Paola but no vending machines are to be placed in the vicinity of any other catering outlets within MCAST grounds.

5.3 The number of vending machines can increase/decrease according to MG2i exigencies. The exact location of the vending machines shall be pre-approved by MG2i.

5.4 If the Contractor carries on any other business or uses the designated area for any other purpose without MG2i's approval, the Contractor shall be deemed to have misused the designated area and will be considered in breach of Contract.

6.0 Hygiene and cleanliness

6.1 The Contractor is duty bound and shall be held responsible for the upkeep of the vending machines operated under this Contract and to see that these are kept clean and serviced at all times. The Contractor, his employees and any other representatives or associated parties entering MCAST premises must wear clean clothes that respect the school environment. Employees undertaking the vending machines refills must be on their best behaviour with the students, clients and staff.

6.2 The vending machines shall be sanitized on a weekly basis. The latter is to maintain written documentation regarding sanitization and shall submit copies of such documentation when requested to do so by MG2i.

6.3 The Contractor is to supply bins for waste separation next to each vending machine.

7.0 Maintenance and repair

- 7.1 The Contractor binds himself to adhere to all the obligations imposed upon him by the Contract and to follow instructions given to him by MG2i.
- 7.2 The Contractor is solely responsible for the maintenance of and to carry out any form of repairs on the vending machines. All expenses related to such activities shall be borne by the Contractor. If the Contractor fails to make the required interventions, MG2i reserves the right to carry out the said interventions itself at the Contractor's expense.
- 7.3 The Contractor shall provide a helpline as well as an email address, which shall be clearly displayed on the installed units. This will allow MG2i to seek the Contractor's hands-on assistance when faults develop.
- 7.4 The Contractor is bound to carry out repairs within 24 hours from notification or otherwise take steps to replace the vending machine within the same period or any other period agreed with MG2i.
- 7.5 The Contractor is obliged to make good for any damages that would have resulted from carelessness, action or intention, to MCAST premises during the period covered by the Contract.

8.0 Annexes

Annex-A-Declaration-of-conformity

Annex B-List of items offered per vending machine

Annex C- Financial Offer Template